

Membership Form/Contract Form

1. Name of Applicant :
 Profession :

2. Address:

3. Telephone Number :Mobile Number :

4. Email Id:

5. Family Members (For Individual)

6. Photo Identify Proof (Attach Photocopy):
 (a) Election Card (b) D. L. (c) UID. Aadhar (d) Any other

7. Preferred Services:

❖ () House Maid	❖ () House Keeping	❖ () Home Nurse	❖ () Male Attendent
❖ () Care Taker	❖ () Care Giver	❖ () Nanny/Child Care	❖ () Servant
❖ () Guard	❖ () Driver	❖ () Domestic Cook	❖ () Any other

8. Preferred Caste:(E.g. Hindu, Muslim, Sikh, Christianon any)

9. Age Group of Staff/Empolyee.....Gender: () Male () Female

10. Working Hours: () 8 () 10 () 24 or

11. Working Location : () Out Station Location:

12. Registration Charge () Rs. 4,000/- () Rs. 6,000/- () Rs. 21,000/-
 (10 hrs/24hrs/1 Year/Lifetime)

Note: Staff's salary will be advance in every month

For Companies.

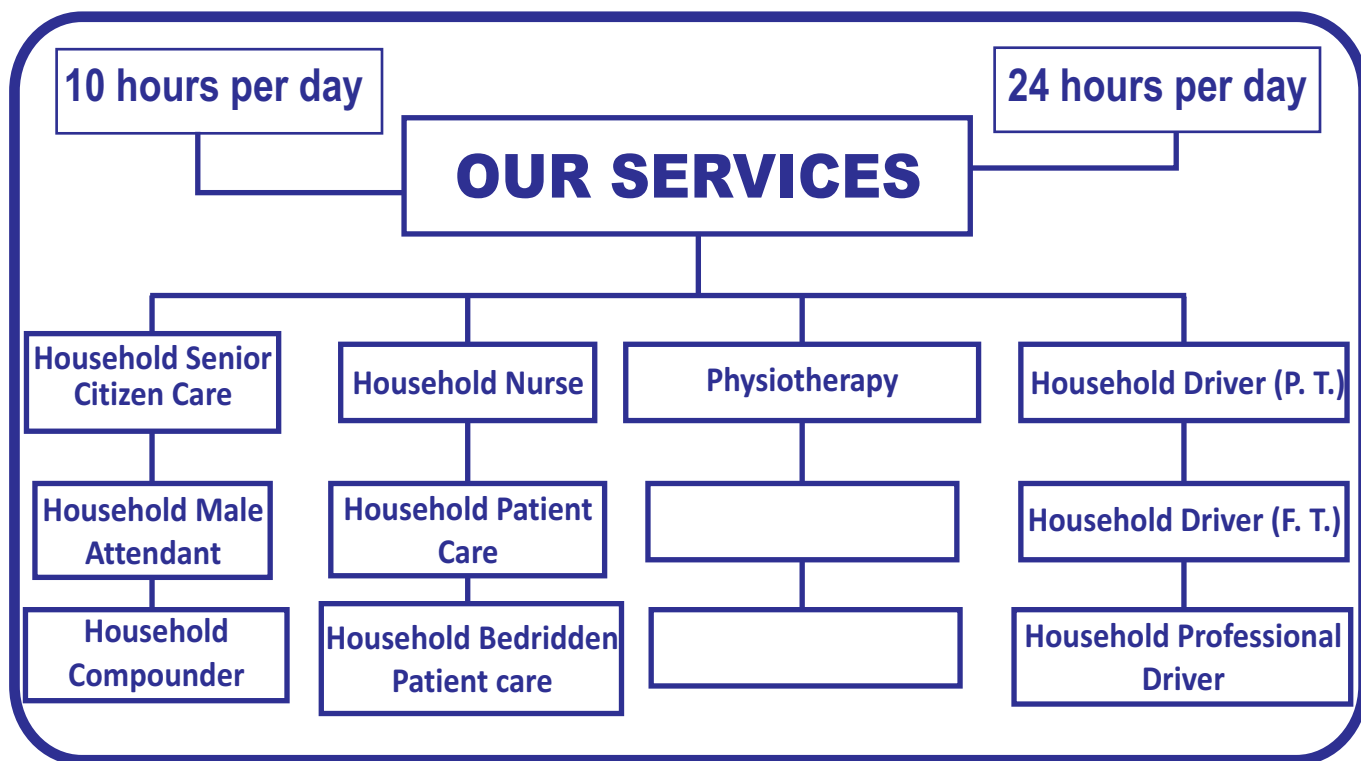
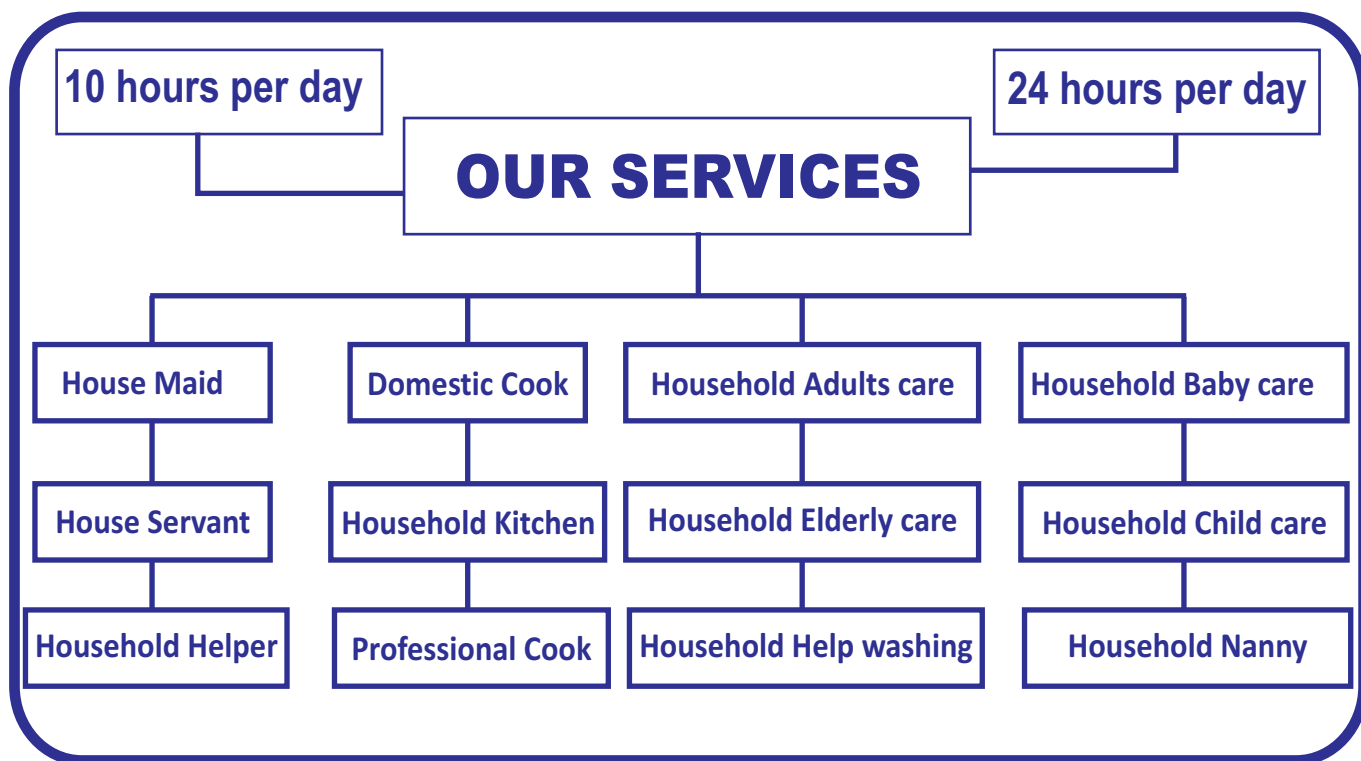
Name of the Post:Part Time/FullTime :

Salary Range:Date and Time:

Job Description:

Note: - Under No conditions A Refund will be made
 No Refund on Case Own Staff Mangement Within given time same
 Service will be terminated if you Engage PATNA DOMESTIC SOLUTION Staff Directly.

SignatureFull Name:



Definition:

Domestic work is an important avenue of work for semi-literate or illiterate people, especially women in India since 73 percent of the female workforce is illiterate or educated only up to the primary level. This sector is significant to the economic progress of the country since it absorbs low-skilled or undereducated and acts as an enabler for educated women to enter the workforce or the labour market, as they can outsource household chores to hired domestic help. However, the sector is unorganised and domestic workers are unaware and do not understand their rights, unlike their counterparts in other organised sectors. Domestic helps in India do not enjoy protection from labour laws and suffer from lack of dignity, as society usually perceives them as 'servants' doing inferior work instead of recognising them as paid professionals who manage household chores. This affects the aspirational value for such roles, which decreases the propensity to spend on training.

Rapid urbanisation, dominant and increasing participation of women and migratory population are perhaps the three distinct features that define the domestic help segment in India. The Draft National Policy on Domestic Workers, as recommended by the Taskforce on Domestic Workers, defines a domestic worker as "a person who is employed for remuneration whether in cash or kind, in any household through any agency or directly, either on a temporary or permanent, part time or full time basis to do the household work, but does not include any member of the family of an employer."

The market:

Domestic work is the primary source of employment for women in the unorganised sector. Less than 1 percent of the workforce is formally trained and about 80-85 percent workers are unskilled labour. Tier 1 2 cities in India have the highest demand for domestic help. India's economic growth would drive per capita income, resulting in more families falling under the upper middle/high income category. These families are the chief source for demand of domestic workers in the country. According to Get Domestic Help (GDH), an online job placement agency based in Patna, at least 2.5 million households are currently searching employees in just eight largest cities of India.

Socio-economic factors:

In many families nowadays, both husband and wife participate in the workforce, thus raising the need for help with regards to taking care of children as well as the elderly. Both functions require different skills and a gap in these skills creates an opportunity for skill development. The Global Age Watch Index 2013 ranks India 73 out of 91 countries in elderly care, hence there is a significant margin for improvement in this area. Elderly care and in-house nursing have emerged as new categories under the domestic work sector. These workers provide services such as taking care of elders and senior citizens and injured or unwell individuals who require specialised care.

Monitoring:

The government might also want to establish monitoring authorities that can act as centers to monitor domestic abuses and restrict the employment of children at home. The absence of a registration and labour monitoring system poses a major challenge, as there is no way of correctly concluding the number of workers across the country.

How to Apply:

- ☞ If you need our service then first get your self registered.
- ☞ Read carefully before you choose the category of worker required.
- ☞ The category can not be changed once you have registered.
- ☞ Any special requirements like age may delay the process of providing a maid.
- ☞ Refund under no conditions registration charge a refund will be made
- ☞ Replacement: once the maid returns there may be delay for replacements.

☞ Important:

(Sometimes because of our delay for genuine reason, a Client does not want for long/ or in case of client going out of station or any other reason for discontinuous. In such cases, client opting to withdraw their booking, refund of money would not be possible but later on whenever client wishes for our services we will consider the old booking as a new and fresh booking).

Process for Registration (Non Refundable)

- (1) Rs. 4000/- is the General Registration fee for one year. (Time 8 - 10 hours)
- (2) Rs.6000/- is the Registration fee for one year. (for full time staff or Domestic help)
- (3) Staff's salary will be advance in every month
- (4) Bank Name- Kotak Mahindra Bank,
Branch - Kankarbagh,
Account No. - 9346312389,
IFSC code - KKBK0005658,
Payee Name: - Patna Domestic Solution,
Account Type- CurrentAccount.

DOMESTIC CATEGORY

1. **Domestic Cook:** Cooking (breakfast/lunch/snacks/dinner) Washing utensils/ keep kitchen clean/keep kitchen appliances cleans (fridge, microwave, mixer, grinder etc.) lay the table and serving foods.
** Rate will be Rs. 10, 000/- per month (for normal small family) (10 Hrs)
** Rate will be Rs. 13,000/-per month (for normal small family) (24 Hrs)
2. **Cook cum maid domestic help:** Cooking (breakfast/lunch/snacks/dinner). Washing utensils keep kitchen clean/keep kitchen appliances clean (fridge, microwave, mixer, grinder etc), lay the table and serving foods/furniture dusting/folding and unfolding beds/folding washed clothes/if the clothes are machine washed then hanging the clothes out/ironing clothes belonging only to the children.
** Rate will be Rs. 11000 per month (10 hrs).
** Rate will be Rs. 14000 per month for full time (24 hrs).
3. **Cleaner (Non cook domestic helper):** Sweeping/mopping/washing utensils /furniture dusting/washing clothes (hand wash) hang the clothes out/folding, unfolding of beds/ironing children daily clothes/mopping toilets floors and basins/but not commode, bath tubs etc.
** Rate will be Rs. 10,000/- per month (for small family and 1200 to 1800 sqft).
** Rate will be Rs. 11,000/- per month (for a bigger flat).

Patient and Old age attendant category:-

1. **Patient Attendant:** For those patients who can around, the attendant will help the patient for taking bath/having food accompanying to the toilet/accompany to the garden giving medicines/if required then attendant should be alert at night too for the patient.
**Rate will be Rs. 10,500/- to 12,000/- per month (for 10-12 hours)

2. **Patient (Bed Ridden):** Keep patient always clean to prevent bed sore/prevent rashes/handle shifts (stool and urine) taking bath, helping patient in all aspects and monitoring medicines, food changing bed linen, changing clothes, keep maintaining diet chart, so that doctor should be informed promptly about patients condition overall.
** Rate will be 14000/- to 18000/- per month. (for 24 hours)
3. **Old age help:** To look after a senior citizen/an old age person in house, to be with her/him, look after all their requirements, accompany them when they need to go outside. Assist them in every aspect as well as helping in the family's regular domestic work.
** Rate will be Rs. 12,000/- per month. (10 hrs)
4. **Nurses:** A qualified equipped nursing sister, those who are generally working in hospital and nursing home also can provide residential duties for patient attendant and new born baby attendant. They have their qualification certificate with them they are trained enough to look after a serious bed ridden patient (for 10 hrs).
**Rate will be Rs. 10,000/- to 18000/- per month (for 10 hrs).

Terms and Conditions payment details and mode

1. Please download the contract form for enrolment from the website fill up the some and send it to the, PATNA DOMESTIC SOLUTION office either by email or post. Please send a draft or cheque for our service to PATNA DOMESTIC SOLUTION.
2. The rate for service once finalized over telephone or by discussion, will not be changed.
3. Rs. 4000 to 6000 are registration fee, which has to be paid to us at the time of applying through the contract form for our services. The fee is non-refundable and nonadjustable. The registration fee is for the 1st year's service to be provided by PATNA DOMESTIC SOLUTION. There after this contract has to be renewed every year or which an annual renewal fee of Rs. 4000 to 6000 per year has to be paid to PATNA DOMESTIC SOLUTION for continuation of our services. Accordingly, if the annual fee is not paid then we shall not be bound to continue our services and, if the client thereafter wants to avail of our services, then he/she will have to start afresh by paying the booking fee. After we give the 1st person, we will provide two more replacements within 6 months.
4. Payment should be mode to our local office or in the absence of a local office, to our head office. If the client makes any payment (including any advance payment) or lends/gifts any article to the worker then we shall not be responsible for any eventuality whatsoever, including a situation where the worker stops working for the client or commits any misdeed or does not come back after taking leave.
5. If a cheque issued by the client in the name of PATNA DOMESTIC SOLUTION is dishonored, then the client, will be bound to issue a fresh cheque/draft in favour of PATNA DOMESTIC SOLUTION together with a written undertaking that this subsequent (cheque/draft) will not be dishonored. However, irrespective of this, PATNA DOMESTIC SOLUTION will have the right to take legal action against the client.
6. The age of the worker prescribed by the Employer will depend upon the availability of workers in that specific age category or wait for the prescribed age category or profile.
7. Before employing a person from PATNA DOMESTIC SOLUTION the nature of domestic work for which a worker is needed should be mentioned very clearly in the contract form. Making a worker do work apart from that specified in the contract form is against PATNA DOMESTIC SOLUTION rules and regulations.
8. PATNA DOMESTIC SOLUTION legal status vis-a-vis the worker is that of a placement agency. Accordingly, no worker is an employee of PATNA DOMESTIC SOLUTION.
9. If any client refuses to pay our commission for replacement purpose, then our services would be terminated permanently.

10. Our normal timing for redereing our service is approximately 15 days but sometime under certain circumstances/due to some unavoidable situation it may be extended further. In case of patient care, baby sitter or Japa enrollment should he done earlier. Last moment request may not be entertained and will depend on the availability of the maid. Some timer due to the unavailability of a maid a client may he requested to accept whoever is presently available to avoid lite desperate situation or to wait for desired maid.
11. Whilst reasonable checks are made based on worker's ration card, voter Id card and local councilor's letter it is not practically possible for care to guarantee that the worker is either medically fit in all respect not that worker will not commit any misdeed including theft at teh client's premise care can therefore not be responsible for any misdeed including theft alleged to have been committed by the worker at client premises and accordingly cannot compensate the client in any manner whatsoever accordingly any police diary/FIR etc should be lodged by the client against the worker.
12. Accordingly in the client's own interest we advice the following (a) That the client verifies the worker's antecedents by requesting PATNA DOMESTIC SOLUTION to provide xerox copies of the worker's ration card and photography. (b) Additionally, the client may at his / her own cost conduct a police verification of the worker or take such other measures to check the worker's antecedents as the client deems fit. The client should not be careless in allowing easy access to the worker to valuables, cash etc. (c) That the client conducts necessary medical tests on the worker. If the cost of these tests is within Rs 500/- then the client should at first pay and thereafter recover it from the monthly amount payable on the worker's behalf to PATNA DOMESTIC SOLUTION. The amount in excess of Rs 500/- will have to be borne by the client. However, if the said medical tests are conducted prior to employing the worker and the said worker is not employed, then the entire amount will have to borne by the client.

WORKERS SAFETY

13. If the worker leases the client's residence without prior intimation or permission, the clinet is bound to inform the police and PATNA DOMESTIC SOLUTION immediatyely.
14. Irrespective of misdeed of the worker, the client can't sent him/her out of the house without informing PATNA DOMESTIC SOLUTION, local office if PATNA DOMESTIC SOLUTION staff can come to take the worker back then the client is duty bound to allow the worker to stay till a PATNA DOMESTIC SOLUTION staff goes to take him/her.
15. After it has been decided to employ a worker, the client shall have to pick up thw worker either from the local office of PATNA DOMESTIC SOLUTION or from the railway station as the case may be after the worker is discharged from employment or when the worker is proceeding on leave, the client shall have to ensure that the worker is returned to the local office of PATNA DOMESTIC SOLUTION or safety put into the correct train, as the case may be only in special circumstances will PATNA DOMESTIC SOLUTION office staff take the worker or bring him/her back to from the clinet's house, provided the client pays the transportation cost.
16. Whilst in the employment of the client, if the worker suffers from any health problem, then the client has to pay for preliminary treatment. However, in case of a major illness, PATNA DOMESTIC SOLUTION shall help the clinet to sent the worker back home. In case of accident resulting in injury to the worker while working for the clinet shall pay the entire cost of treatment.
17. Personal items of the maid to he supplied by client eg. Oil, Soap and Toothpaste etc.

WORKER'S TENURE & AUTHORITY TO SIGN

18. (a) If the client is dissatisfied with the worker's performance, replacement shall be provided, for which PATNA DOMESTIC SOLUTION may take some time. A worker should normally work for 6 months' at a stretch without taking leave. Before getting replacement, client is bound to release the previous ayah. (b) Every month the client should pay the worker her monthly salary. 10days salary should however be with-held.

19. After worker finishes tenure of 6 months in the client's house and the client wishes to have him / her back for 6 months more then the client shall have to pay for the return train ticket from Patna (conditions for out of Patna).
20. You are eligible for Threes replacement, after the first person reports. (Within six month of Contract)
21. Food for the maid: Non-Vegetarian food is not compulsory. However, a Breakfast consisting of chapattis and a sabzi (vegetables) should be given. Lunch and Dinner with Chapattis / Rice, a bowl of dal and a sabzi (vegetables) is compulsory. Please ensure that the workers are not given any stale food for if she falls sick then it's a problem for both PATNA DOMESTIC SOLUTION and our clients. Normal booking, and 15-20 days for an emergency booking. However sometimes due to religious festivals / election / bandh / natural calamities like flood which in turn causes water logging / before pujas, /Poush (15th Dec – 15th Jan) and Chaitra (15th March to 15th April),may delay the process. No money will be refunded or adjusted.

What is the quality of the maid?

We send maids expecting them to provide the best service but at times they are Not able to adjust to certain households and can due to nervousness or ill health Start behaving odd. It's a request to our clients to be a bit tolerant and explain Situations coolly so that they are back to their normal selves soon. After all they too need a word of encouragement and patience to put in their best. Leaving home / their children / and many other problems they are with you to earn a livelihood so try to teach them h? your ways as every house has a different need and it takes the maid time to learn and get used to a new family.

Will she have a sound health?

As human beings they too need food and rest. So make sure they get to eat and a chance to sleep or rest too! No PATNA DOMESTIC SOLUTION maid should be made to work after 11pm. However if there is a special occasion being celebrated in the house, then for that day or on those occasions a late night is acceptable and the maid too will not object.

For PATNA DOMESTIC SOLUTION

I have accepted the above terms and conditions and have understood all the above points in each and every page of this form, and promise to abide by the terms and conditions mentioned above.

Signature of Incharge

Signature of Client

Date

Date